

## Parochial Church Council Minutes

### Parochial Church Council

3rd July 2023, 7.30pm  
B&A 279 Gloucester Road

Name		Present	Apology	Name		Present	Apology
James Stevenson	JS	y		Wayne Massey	WM	y	
Claire Pengelly Scott	CPS		y	Steve Myerscough	SM	y	
William Bevan	WB		y	Jeremy Peters	JP	y	
Gayle Bryant	GB		y	Steve Glanville	SG	y	
Jane Auld	JA		y	Michael Hillman	MH	y	
Alex Murray	AM	y		Chris Rollitt	CR	y	
Staff Team Members Present							
Liz Gaulton ♦	LG			Wendy Massey ♦	WJM		
Matti Shannon ♦	MS	✓		Ellen Crane ♦	ES		
Ann Tizzard ♦	AT			Helen Lambourne ♦	KS		
Lindsay Davey ♦	LD			Judith Stewart ♦	JthS		
Sarah Yates ♦	SY			Naomi Myerscough ♦	GBu		

♦ Non-voting member

1	Governance	Actions
1.1	<u>Apologies</u> As noted above.	
1.2	<u>DBS Clearances</u>  19/06/2023 Jonathan KIRK 001835271610 19/06/2023  17/06/2023 Rowena CROSS 001834988440 16/06/2023  02/06/2023 Sommer BRADISH 001833024651 01/06/2023  02/06/2023 Elizabeth BANKS 001833024645 01/06/2023  10/03/2023 Dave BUSBY 001822105664 10/03/2023	
1.3	<u>Minutes of Previous Meeting</u> <b>Proposal to confirm minutes from previous meeting (Minutes_PCC_05_06_2023)</b> Proposed: AM Seconded: JS Vote: Unanimous (JP abstained)  <b>Proposal to confirm minutes from proposal emailed 12 Jun 2023 (Social Transformation Lead)</b> Proposed: SG	

1.4	<p>Seconded: JS Vote: Unanimous (subject to spelling change 'Stevenson') [done]</p> <p><u>Safeguarding</u> WM to discuss the need for a decision on the deadline for safeguarding training with WJM.</p>	WM
<b>2</b>	<b>Playbook</b>	
2.1	<p><u>Playbook update</u> PCC discussed the playbook. including:</p> <ul style="list-style-type: none"> <li>● initiatives to grow as people of prayer.</li> <li>● plans for future Alpha courses and ways of encouraging evangelism personally and corporately</li> <li>● plans to create a report neurodiversity at B&amp;A and the importance of catering for people who 'think differently'.</li> </ul> <p>WM shared a financial update and plans to have a giving campaign in October.</p>	
<b>3</b>	<b>Building</b>	
3.1	<p><u>Update on 279</u> MS shared update on 279 progress. JP shared that some changes take a great deal of time due to the sign-off process from faculty. MS shared need to work on fire system and balustrades in August if we wish to be in on Sundays in September. JP shared lots of decisions are in the process of being agreed so progress may not be apparent but is happening behind the scenes. MS shared the cost of the Fire System which though high was in line with expectation.</p> <p>JP shared news that bishop has said she'd write a letter in support of our plans for 279, but this has yet to be received - JS to follow-up.</p>	JS
3.2	<p><u>Resolutions</u></p> <p><b>1) To apply for a faculty for the treatment of dry rot in the Brynland room around door way including the plaster work of the wall and the installation a new concrete lintel</b></p> <p><b>2) To apply for a faculty for the replacement of a faulty boilers, specifically the one that supplies to the Brynland hall so that the correct long term strategy for net zero can have appropriate time and consideration rather than being rushed into.</b></p> <p><b>Propose: JS</b> <b>Seconded: AM</b> <b>Vote: unanimous</b></p>	

	<p>AM, WM and JS confirmed that they were happy for their names and addresses to appear on faculty.</p> <p><b>3) Two more faculties may be required:</b></p> <ul style="list-style-type: none"> <li>• <b>Structural repairs to improve fabric of the building</b></li> <li>• <b>Extension of the fire safety and health and safety system, which encompasses upgrading electrics to standards, extending our emergency lighting reach and fire doors.</b></li> </ul> <p><b>PCC appoints MH and SG to work with MS to approve applications to faculty.</b></p> <p><b>Propose: JS</b> <b>Second: JP</b> <b>Vote: Unanimous</b></p>	
<b>4</b>	<b>Staffing</b>	
4.1	<p><u>Update on (recently appointed) Young Adult Minister role</u> Update on RC starting as YAM. Started on three days a week rising to full time in September. JS highlighted that when serving a specific group it's good to have a diverse group.</p>	
4.2	<p><u>Update on (recently agreed) Social Transformation Lead role</u> Having received a few applications, one candidate has been identified as preferred option. To be interviewed further then perhaps a discussion on whether role will be full time or part time.</p>	
4.3	<p><u>Staffing Structure 2023/24</u> Short team staffing structure shared by WM (this is separate to a long term strategy being prepared by Ann Tizzard). The ability to reorganise and restructure was identified as a sign of a healthy and growing church.</p> <p>MH shared question of whether the role of clergy should be given greater prominence. PCC discussed why communications and safeguarding had different arrangements than other departments in the org chart. WM to discuss with CPS to consider how the safeguarding process is instilled across the team - perhaps reviewing the dashboard and what action may be required ahead any upcoming PCC meetings.</p>	<b>WM</b>
<b>5</b>	<b>Gatherings</b>	
5.1	<p><u>Sundays etc in the Autumn</u></p> <p>PCC discussed plans for a new timetable/approach to Sunday gatherings.</p>	
<b>6</b>	<b>AOB</b>	
6.1	<p><u>Meetings 2023/24</u></p> <p>PCC: Sept 18 / Nov 6 / Jan 8 / March 4 / May 20 / July 15 PCC Reserve: Oct 2 / Feb 5</p>	

	APCM: April 22	
<b>7</b>	<b>Date of Next Meeting</b>	
7.1	Sept 18	