



**Parochial Church Council Minutes
7th February 2022**

Electronic Meeting

Name		Present	Apology	Name		Present	Apology
James Stevenson	JS	X		Wayne Massey	WM	X	
William Bevan	WB	X		Julia O'Shea	JO	X	
Gayle Bryant	GB	X		Claire Pengelley-Scott	CP	X	
Kirstin Dykes	KD	X		Jeremy Peters	JP	X	
Denise Ko	DK	X		Jacki Uren	JU	X	
Staff Team Members Present							
Wendy Massey ♦	WJM			Matti Shannon ♦	MS		
Ann Tizzard ♦	AT						

♦ Non-voting member

1	Governance Discussion	Actions
1.1	<u>Apologies and declarations of interest</u> – Attendance at the meeting as per table above.	
1.2	<u>DBS clearances</u> – new names noted.	
1.3	<u>Minutes of PCC Meetings</u>	
1.3.1	The minutes of the 10 th January 2022 –the acceptance of the minutes were proposed by Gayle Bryant, seconded by Jacki Uren and agreed by the meeting.	
1.3.2	The confidential minutes of the 24 th January 2022 –the acceptance of the minutes were proposed by Kirstin Dykes, seconded by Claire Pengelley-Scott and agreed by the meeting.	
1.3.3	These minutes to be linked to the B&A website	JO/Office
1.4	<u>Matters Arising</u>	e
1.4.1	1.4.1 - role descriptions for Health & Safety Officer and Assistant Safeguarding Officer. Currently being worked on.	
1.4.2	1.4.4 – Insurance yet to be checked, to ensure it covers our work with Transforming Lives for Good in schools. TLG have been emailed and currently awaiting response	
1.5	<u>Safeguarding</u>	
1.5.1	An email has been sent to everyone whose DBS check is over 3 years.	
2	Finances	

2.1.1	The 2021 final figures were circulated before the meeting.	
2.1.2	A surplus of £10,830 was made over the year. £10,000 of this has been transferred to the Diocese as part of our Parish Share.	
2.1.3	We are just under the audit threshold. A full audit would cost between £4,000 and £5,000.	
2.1.4	Monies from the sale of the Good Shepherd site are being held by the Diocese in trust for the PCC. The solicitor's fees will come out of the proceeds.	
2.1.5	We need to know what we will do with and where to put the £600,000 when it comes in. Wayne Massey to bring to the wardens – what do we want to do with the money and over how long?	WM
2.1.6	Wayne Massey to convene the Finance committee to discuss the Surplus Policy.	WM
2.1.7	Jeremy Peters to find information from Chris Jones about how to utilise the funds from the sale.	JP
2.2	<u>Partners in Mission – report previously circulated, noted.</u>	
2.2.1	James Stevenson went through the report, explained the proposals and answered questions.	
2.2.2	The PCC agrees to Sixty-One becoming new Partners in Mission for B&A Church for 2022 and 2023, replacing Upper Reaches. Proposed by: James Stevenson Seconded by: Jeremy Peters Agreed by the meeting.	
2.2.3	The PCC agrees for OneLife continue as Partners in Mission for 2022 and 2023. Proposed by: James Stevenson Seconded by: Jacki Uren Agreed by the meeting.	
3	Playbook	
3.1	<u>Little Churches</u> – report noted James Stevenson went through the report. Food Pantry – resources issue discussed TLG – problems getting opening into a school	
3.2	<u>Living in Love and Faith</u> – report noted.	
3.2.1	Resource produced for Church of England while exploring issues on human sexuality.	
3.2.2	Offered in 2021 but little take up. Since then Jeremy Bewley has trained as a facilitator for the course.	
3.2.3	Following discussion, it was agreed that the new PCC, starting May 2022, facilitated by Jeremy Bewley, would go through the course during the next PCC year.	

3.3	<u>Love Christmas 2021</u> – report noted James Stevenson spoke about this.	
3.3.1	Lessons learnt – how to manage the giving and the buying.	
3.3.2	Consider Love Christmas 2022 – need clearer targets.	
4	Building Strategy	
	<u>CONFIDENTIAL MINUTE</u>	
5	Date of Next Meeting	
	Monday 14th March 2022, 7.30 pm – Venue to be confirmed Monday 23rd May 2022, 7.30 pm – APCM	