



**Parochial Church Council Minutes
12th July 2021**

Electronic Meeting

Name		Present	Apology	Name		Present	Apology
James Stevenson	JS		X	Wayne Massey	WM	X	
William Bevan	WB	X		Julia O'Shea	JO	X	
Gayle Bryant	GB		X	Claire Pengelley-Scott	CP	X	
Kirstin Dykes	KD	X		Jeremy Peters	JP	X	
Denise Ko	DK	X		Jacki Uren	JU	X	
Staff Team Members Present							
Wendy Massey ♦	WJM			Matti Shannon ♦	MS		
Ann Tizzard ♦	AT			Claire Pengelley-Scott ♦	CP		

♦ Non-voting member

1	Governance Discussion	Actions
1.1	<u>Apologies and declarations of interest</u> – Attendance at the meeting as per table above.	
1.2	<u>Election of Officers</u> Vice Chair – PCC member currently considering the role.	
1.3	<u>DBS clearances</u> – no new names received.	
1.4	<u>Minutes of PCC Meetings</u>	
1.4.1	The minutes of the 14 th June 2021 – following some corrections the acceptance of minutes were proposed by Jeremy Peters, seconded by Wayne Massey and agreed by the meeting.	
1.4.2	These minutes to be linked to the B&A website	JO/Office
1.5	<u>Matters Arising</u>	
1.5.1	1.8 – Health & Safety Officer Matti Shannon is currently covering the post until September. Need to get someone from the Church family.	
1.5.2	Architect plans – Jeremy Peters has met with the architect. The process to obtain plans and costings for the Gloucester Road site upgrade and the heating project at St Andrews Park site, are underway.	
1.5.3	3 - James Stevenson to make sure there is appropriate communication on how Little Churches operate and this is put on the right place on the website and internally.	JS / WM

1.6	<u>Safeguarding</u>	
1.6.1	Proposal that the Parish Safeguarding Officer, Claire Pengelley-Scott, be co-opted into the current PCC vacancy which last until 2023 APMG. Proposed by: Wayne Massey Seconded by: Kirstin Dykes Agreed by the meeting.	
1.6.2	Wendy Massey and Claire Pengelley-Scott will be meeting to get the Safeguarding up together and bring it to the next PCC in September	
2	6 Month Finances	
2.1	Accounts up to end of June previously circulated. Jacki Uren went through them. There have been some generous donations. Hall rentals are the biggest uncertainty. Diocesan Share kept as budget, will review at the end of the year.	
2.2	Jacki Uren to circulate details of digital piano that has been purchased and the costs incurred by Harris and Harris to date.	JU
3	Playbook – Summer 2021	
3.1	Wayne went through the Playbook and explained current situation.	
3.1.2	James Stevenson to send round an update on how Little Churches have moved on since June PCC.	JS
3.1.3	Beyond the Gate have met several times since last PCC	
3.2	<u>Gatherings and Covid Safety after 19th July</u> – paper previously circulated This will apply to B&A sites and Good Shepherd. Wayne explained the paper and answered questions. There was a discussion around what to allow and how to word notices informing this.	
3.3	<u>Communications</u> Liz Gaulton has taken on some of the communication tasks. There was only one enquiry about the Comms Officer role, but came to nothing. Denise Ko went through what was required of the role. Needs to be filled from September onwards.	
3.4	<u>PCC responsible – Anglican Liaison</u> – report previously circulated. Following discussion, will one person be enough?	
3.4.1	Wardens to provide a clarification of the role and its relationship to the PCC.	DK & JP
3.4.2	Is the title correct as position is no longer a liaison role? Wayne to discuss with James.	WM

4	Creating a Gap!	
	<p><i>Conversation on how as a PCC we can ensure we set vision & strategy in order to create a faith gap that only God can fill while also being wise stewards!</i></p> <p>Members put forward views and ideas.</p> <ul style="list-style-type: none"> ➤ Talking about it regularly / sharing stories ➤ Step out and take risks ➤ Hearing – how we know when we are hearing God ➤ Community that looks different but always expecting someone coming in ➤ Stories, language and experiences ➤ Shared ownership ➤ Step out in faith <p>Discussion</p>	
5	Date of Next Meeting	
	To be arranged.	