

## Parochial Church Council Minutes

### Parochial Church Council

18-09-2023, 7.30pm

B&A 279 Gloucester Road

Name		Present	Apology	Name		Present	Apology
James Stevenson	JS	✓		Wayne Massey	WM	✓	
Claire Pengelly Scott	CPS	✓		Steve Myerscough	SM	✓	
William Bevan	WB		✓	Jeremy Peters	JP	✓	
Gayle Bryant	GB	✓		Steve Glanville	KD	✓	
Jane Auld	JA	✓		Michael Hillman	MH		✓
Alex Murray	AM	✓		Chris Rollitt	CR	✓	
<b>Staff Team Members Present</b>							
Liz Gaulton ♦	LG			Wendy Massey ♦	WJM		
Matti Shannon ♦	MS	✓		Ellen Crane ♦	ES		
Ann Tizzard ♦	AT			Helen Lambourne ♦	KS		
Lindsay Davey ♦	LD			Judith Stewart ♦	JthS		
Sarah Yates ♦	SY			Naomi Myerscough ♦	NM		

♦ Non-voting member

1	Governance	Action
1.1	<u>Apologies</u> As noted above.	
1.2	<u>DBS Clearances</u> None since last meeting.	
1.3	<u>Minutes of Previous Meeting</u> <b>Minutes of the previous meeting (3rd July 2023) were received as accurate.</b> <b>Proposed:</b> JA <b>Seconded:</b> SG <b>Vote:</b> unanimous	
1.4	<u>Matters arising</u> Safeguarding and building to be addressed below.	
1.5	<u>Safeguarding</u> CPS met with WM to discuss policy of how long should be allowed for safeguarding training before volunteers are prevented from serving. No official guidance on how long training should take. Suggestion is that for basic and foundation training (about 90 mins of elearning) new volunteers can't start role until training is complete. If updating, they will be given three month to complete, with prompts when approaching expiry. Prompts will warn they won't be able to serve unless they refresh their training. For more advanced training (in-person, updated once every three years), volunteers must book within 3 months and complete within 6 months.  CPS has sent doc for SM to circulate [added to Nov PCC docs].	
1.6	<u>Health &amp; Safety</u> MH has circulated report.	
1.7	<u>Pastoral Item</u> JM shared a pastoral item about a concern that had been raised about diversity and inclusion.	
2	B&A Playbook Review	
2.1	<u>Playbook Sept 23</u> WM reviewed the playbook for PCC to discuss. AM shared observation about how to refer to 'the lost' and that maybe this term wouldn't land well with non-christians themselves.  WM discussed the process for appointing a curate.  Neurodiversity report has been written and is to be circulated by James for discussion at next PCC.  The need for a 'Gatherings Steward' was discussed. This person would be on hand to welcome and guide late comers and assist with any issues that might arise 'behind the scenes' during sunday morning gatherings. The hope is that PCC members may act in this role on a rota.	<b>JS</b>

<b>3</b>	<b>Finances</b>	
3.1	<p><u>Paper from Wil Bevan</u> JS introduced the discussion about WB's finance paper. The PCC discussed the challenging situation regarding the current and medium term financial situation.</p>	
<b>4</b>	<b>Buildings</b>	
4.1	<p><u>Buildings Update</u> JA shared update on the current situation regarding disagreement over previous work completed at the Park site. JA will oversee the resultant consistory court case. No faculties are being granted by the Chancellor until case is settling. List A and B items may still be granted as they are signed off by the archdeacon.</p> <p>WM gave an update on the sale of 8WR. GB highlighted the difference in quotes from our surveyors and the diocese plot. WM explained the process that had helped arrive at the agreed selling price and how the suggestion that two houses could be built on the site is unrealistic (based on advice from consultants). WM discussed the paper prepared by Burtston Cook regarding the selling of the Hall at St Andrews's Park. No decision was sought at this stage. The PCC discussed the potential of purchasing the (800+ year) lease on the Hall land but the asking price is currently unrealistically high.</p> <p>SM asked about whether there was any chance that a church may be interested in buying the site, as was the original hope. JS shared that he doesn't feel any churches would want to buy the church and hall together. They may though be interested in buying just the hall. However, he would rather be sure of this before selling the Hall.</p> <p><b>The PCC is asked to approve the following faculty under List B</b></p> <ol style="list-style-type: none"> <li>1. To apply for List B permission for the repair and replacement of the guttering at St Andrews Park Church</li> <li>2. Upon permission - appointing Jerry Dart</li> </ol> <p><b>Proposed:</b> Gayle Bryant <b>Seconded:</b> Alex Murray <b>Vote:</b> Unanimous</p>	
4.2	<p><u>279 Delivery update</u> JP gave update on 279 - faculty applications have stopped until the court case with the chancellor has been resolved.</p>	
<b>5</b>	<b>Staff Updates</b>	
5.1	<p>JS gave an update on plans to hire a new kitchen assistant to replace the previous assistant who is now studying.</p> <p><b>The PCC is being asked to approve extended hours for Liz Gaulton and Lindsay Davey and the recruitment of a Kitchen Assistant funded by Love Your Neighbour. The PCC is asked to confirm the extension of the two kitchen roles to the end of December 2023 and the extension of the</b></p>	

	<b>administrator to the end of 2023. All of these to be funded from the Love Your Neighbour budget.</b> <b>Proposed: JS</b> <b>Seconded: SG</b> <b>Vote: Unanimous</b>	
<b>6</b>	<b>AOB</b>	
6.1	n/a	
<b>7</b>	<b>Date of Next Meeting</b>	
7.1	<b>Nov 6th</b>	